

## ASB Meritorious Teaching Award 2018

### Deadline for Nominations February 1, 2018

The Association of Southeastern Biologists Meritorious Teaching Award is one of the highest honors for excellence in teaching at the undergraduate and/or graduate level in biology in the U.S. Southeast. Since 1953, ASB has recognized one of its members for outstanding teaching most years at the ASB Annual Banquet, the closing event of each spring meeting. Carolina Biological Supply Company generously sponsors this \$1500 award. The Meritorious Teaching Award Committee seeks nominations from the ASB membership and selects the winner. The Meritorious Teaching Committee urges the membership to consider qualified candidates at their institutions or at other ASB associated institutions for nomination and to assume the responsibility of coordinating and submitting materials for candidates' nominations. Possible candidates may not nominate themselves and the nomination is typically done without the candidate's knowledge.

#### **Criteria for the Meritorious Teaching Award**

1. The candidate has been an ASB member for at least 10 years.
2. The candidate has taught biology for at least ten years in any college or university represented in the association. There is no restriction on the size of the institution, nor must the institution have a graduate program.

#### **Documentation for the Meritorious Teaching Award**

The nominator may be a current student, a former student, or a colleague. The nominator should assemble a portfolio which includes:

1. A letter of nomination of a candidate with the nominator's personal support of the nomination.
2. Several letters supporting the nomination of a candidate from colleagues, administrators, current and former students. The number of letters is not a priority; however, the documentation needs to be abundant and diverse. In other words, the evidence you have provided should convincingly support your nominee.
3. Current *curriculum vitae*.

The purpose of documentation is to show the educational influence this candidate has made by virtue of his or her role as a biology professor. Letters should discuss activities of the candidate such as advising, mentoring, involving students in research, using innovative teaching methods, curriculum and/or course development, participation in study/travel/ research programs, sponsoring science related groups such as Beta Beta Beta, innovative service to their institution, ASB, or the community, etc. Documentation by students or former students might include how the candidate influenced their development and contributed to their own achievements.

The nominator should send assembled materials electronically to Bill Ensign, Chair Meritorious Teaching Committee, at [bensign@kennesaw.edu](mailto:bensign@kennesaw.edu). In the electronic mailing the nominator needs to send a cover letter noting the number and type of items in the attached portfolio, the name and contact information of the candidate and the nominator's contact information. The Chair of the Committee will acknowledge receipt of the materials. **In addition to the electronic submission**, the committee requires a signed hard copy of the letter of nomination and all supporting letters. The assembled hard copies should be sent to:

**Bill Ensign**  
**Department of Ecology, Evolution, and Organismal Biology**  
**Science Building, MD1202**  
**Kennesaw State University**  
**Kennesaw, GA 30144**

The hard copies will be a part of a file of materials presented to the winning candidate. These letters are usually the most meaningful part of the award to the winning candidate. **The deadline for submission of nominating materials is February 1, 2018.** The nominator is also responsible for making sure the candidate attends the ASB banquet. If you have any questions, please contact me at [bensign@kennesaw.edu](mailto:bensign@kennesaw.edu) or another member of the Committee (Claudia Jolls [jollsc@ecu.edu](mailto:jollsc@ecu.edu)). Files received for any candidate will remain active for at least two additional years and may be updated. The award for 2013-2014 was not given due to a lack of nominations. Please take the initiative and nominate qualified candidates for this prestigious award. It really means a great deal to those who receive the award.

Bill Ensign, Chair

ASB Meritorious Teaching Award Committee